

INFORMATION ON GROUP TRAINING COURSE IN

***LEADERSHIP DEVELOPMENT OF PERSONS
WITH DISABILITIES***

JFY 2007

集団研修：障害者リーダー育成コース

PROGRAM NO. : J-07-00824

(Project No.: 0780430)

September 25, 2007 – November 17, 2007



THE GOVERNMENT OF JAPAN
JAPAN INTERNATIONAL COOPERATION AGENCY



Preface

The Japanese Government extends official development assistance (ODA) to partner countries to support self-help efforts that will lead to economic progress and a better life for the citizens of those countries.

Since its foundation in 1974, the Japan International Cooperation Agency (JICA) has implemented Japan's technical cooperation under the ODA program. Currently, JICA conducts such activities as training, dispatch of experts, provision of equipment, project-type technical cooperation, development study, dispatch of cooperation volunteers (JOCV), survey and administration of capital grant aid programs.

The training program for overseas participants is one of JICA's fundamental technical cooperation activities for partner countries. Participants come from overseas in order to obtain knowledge and technology in a wide variety of fields.

This course started as “Leaders of Persons with Disabilities” in 1986. It covers participants from Asia-Pacific, Africa, and Latin America regions.

A unique characteristic of this course is that the participants have different disabilities. The cross disability helps to attain a holistic understanding of a wide range of disability issues. The participants are expected to proactively involve in lectures and workshops, and their self-reflection and their own experiences are considered to be valuable factors of this course.

Many of the former participants are now acting as strong community leaders and even as national leaders in the field of disability all over the world. Some have established new organizations for persons with disabilities, some have introduced the sports games of persons with disabilities, others have become leading figures in building a barrier-free society, promoting education, employment, advocacy and human rights of persons with disabilities etc.

For more information of activities by former course participants, please visit our website “jicafriends.” (URL: <http://www.jicafriends.jp>) This website aims to exchange ideas and to promote communication amongst former participants and strengthen global networks of persons with disabilities. It also provides the course information and other disability related information.

I. ESSENTIAL FACTS

Course Title (No.)	Leadership development of Persons with Disabilities (J-07-00824)
Duration	September 25, 2007 - November 17, 2007
Deadline for Application	July 25, 2007 for acceptance at JICA local office (or Embassy of Japan)
Number of Participants	10
Language	English
Target Group	Persons with disabilities, who are leaders / who have intention to be leaders of governmental or non-governmental organizations / groups of persons with disabilities, with more than three (3) years of experience in the relevant field.
Overall Goal	“Society for All” where full participation and equality of persons with disabilities are realized
Course Outcome	The capacities of the participants’ organizations are improved and the quality of life of persons with disabilities in their communities is enhanced.
Course Outputs	The participants will; <ol style="list-style-type: none"> 1. Acquire and enhance knowledge of a wide range of both Japanese and international disability related issues, 2. Be able to analyze the disability related issues in their home countries, and find practical solutions, 3. Be able to analyze the disability related issues in their organizations, communities or countries, and find practical solutions, 4. Write Action Plan and make an effective presentation, 5. Exchange ideas and experience with other participants of the course and promote mutual understanding, and 6. Implement Action Plan and submit Progress Report after returning home countries.
Implementing Organization	Japanese Society for Rehabilitation of Persons with Disabilities(JSRPD) Address : 22-1,Toyama 1-chome, Shinjuku-ku, Tokyo, 162-0052, Japan Tel : 81-3-5273-0601 Fax : 81-3-5273-1523 (81 : country code for Japan, 3 : area code)
Accommodations	Tokyo International Center (JICA TOKYO) Address : 2-49-5, Nishihara, Shibuya-ku, Tokyo, 151-0066, Japan Tel : 81-3-3485-7051 Fax : 81-3-3485-7904 (81 : country code for Japan, 3 : area code) Barrier-free rooms are prepared for wheelchair users. If no room is available at JICA TOKYO, JICA will arrange an alternative accommodation at appropriate places.
Allowances & Expenses	The Government of Japan provides the following allowances and covers the following expenses through JICA in accordance with relevant laws and regulations Round-trip air ticket between an international airport designated by JICA and Japan, accommodation allowance, living allowance, shipping allowance, expenses for JICA study tours, free medical care for participants who become ill after arrival in Japan (costs related to preexisting illness, pregnancy and dental treatment are not included), etc.

II. CURRICULUM

Based on the concept of “Society for All”, the course in “Leadership Development of Persons with Disabilities” is programmed in accordance with the following four aspects: (please refer to the image chart on page 6)

1. self-development
2. teamwork / network building
3. organizational development
4. developing regional and national policies

The program consists of three (3) phases.

Phase	Activities
【Phase 1】 Preliminary program in home country (Aug. 2007 – Sept. 2007)	1. Preparation of Inception Report
【Phase 2】 Program in Japan (Sept. 25, 2007 – Nov. 17, 2007)	2. Presentation of Personal History or Inception Report 3. Lectures and discussions 4. Visits 5. Individual training 6. Regional visits 7. Workshops on leadership skills 8. Wrap-up and reflection 9. Presentation of Action Plan 10. Evaluation
【Phase 3】 Program in home country (Nov. 2007 – May 2008)	11. Submission of Progress Report (6 months after return to home country) 12. Certification and Finalization

COURSE DETAILS (Please note that this is a provisional curriculum.)

Phase 1: Preliminary Program in Home Country (Aug. 2007 – Sept. 2007)

(1) Preparation of Inception Report

All applicants are required to submit Inception Report on the subjects given in ANNEX II. The candidates selected for this training course will use this report during the program in Japan. It helps them clarify the disability related issues in their organization and country, and set up their own objectives of the training. After the submission the contents can be added, if necessary.

*Note: Make sure to bring the report by data in floppy disks, USB memory sticks, or CD-ROMs. For its presentation, audiovisual aids, such as Power Point, a video player, slide projector, OHC and OHP are available.

Phase 2: Program in Japan (Sept. 25, 2007 –Nov. 17, 2007)

(2) Presentation of Personal History or Inception Report

Method: The participants will have a choice to make a presentation either on their personal history or on Inception Report.

Purpose: To lay a foundation of mutual understanding among the participants and the Japanese relevant personnel.

(3) Lectures and Discussion

Purpose: To understand the present Japanese and international situations and historical background of disability issues.

Topics: 1. Welfare policies and systems in Japan
2. Education of persons with disabilities
3. Employment of persons with disabilities
4. Disability movements
5. Transportation and accessibility
6. Human rights and advocacy

(4) Visits

Purpose: To see the actual implementation of topics covered in lectures by visiting various organizations and to deepen the knowledge on disability issues.

Places: 1. Organizations specific for each type of disabilities
2. Independent living centers
3. (Sheltered) workshops/work-centers

(5) Individual training

Method: A few days individual training according to participants' own interests is programmed.

Purpose: 1. To realize disability issues in their organizations and in their home countries and to find solutions through analysis of the issues.
2. To obtain information and practical experience necessary to enhance their ideas for action plans.

(6) Regional visits

Purpose: To learn about Peace Education.
To understand welfare measures and activities for persons with disabilities taken by the local government or local communities.

Places: Hiroshima

(7) Workshops on leadership skills

Purpose: To enhance the participants' leadership skills

Topics: 1. Facilitator skill
2. Action Plan writing
3. Organization management skill
4. Peer-counseling

(8) Wrap-up and reflection

- Throughout this course, a wrap-up session is held everyday to reflect on the programs and to share the ideas among the participants.
- Reflection is programmed to discuss the issues raised from the programs of the week.

(9) Presentation of Action Plan

Method: All participants should write a feasible action plan to improve the situation of persons with disabilities in their home country. Participants are required to make a presentation

Purpose: 1. To apply the knowledge and experience gained from this course to their own actual situation upon returning to their home countries
2. To turn the ideas into feasible actions to improve the capacities of the participants' organizations and to enhance the quality of life of persons with disabilities in their communities.

(10) Evaluation

Method: An evaluation meeting will be held at the end of the training course in Japan and the program will be evaluated through reflection amongst all the related personnel.

Purpose: 1. Self-evaluation
2. Evaluation of the training course in Japan

Phase 3 Program in Home Country (Nov. 2007 – May 2008)

(11) Submission of Progress Report

On their return to home country all participants are expected to carry out their action plans. Within six (6) months of their return, they are required to submit Progress Report to JICA TOKYO, reporting on the progress of their action plan even if projects are not concluded. You may attach related information, articles, media coverage of your organization, government and JICA local office, if necessary. The report should be submitted to JICA TOKYO both in printed form by post as well as by data via e-mail.

To: the training officer, JICA Tokyo International Center.
Address: 49-5, Nishihara 2-chome, Shibuya-ku, Tokyo, 151-0066, Japan
E-mail to : ticthd@jica.go.jp

*note: Do not submit Progress Report to JICA local office in your home country.

(12) Certification and Finalization

Please note that this course does not complete in Japan but the participants are expected to carry out and report on their action plans in their home countries. The certificate of completion of participation in the course will be sent by post to each participant by JICA TOKYO upon submission of Progress Report.

III. REQUIREMENT FOR APPLICATION

Applicants should;

- (1) be nominated by their government in accordance with the procedures mentioned in IV-1 below,
- (2) be persons with disabilities who are leaders / who have intention to be leaders of governmental or non-governmental organizations / groups of persons with disabilities,
- (3) have more than three (3) years of experience in the relevant field.
- (4) be no less than twenty-five (25) years and no more than forty (40) years of age,
- (5) have a good command of English to read the course materials, understand lectures, participate in discussion, and write documents in English,
- (6) be in good health to undergo the training,
*As the course contains many observation trips that would be too demanding for pregnant women, pregnancy is regarded as a disqualifying condition for participation in this training course.
- (7) not be serving in the military, and
- (8) not have participated in this training course previously. Applicants who have participated in JICA's relative training courses in the past will be given lower priority than those without experience of participation in JICA training.

ATTENTION

Participants are required;

- (1) not to change course subjects or extend the course period,
- (2) not to bring any members of their family,
- (3) to return to their home countries at the end of their course according to the travel schedule designated by JICA, and
- (4) to refrain from engaging in political activities or any form of employment for profit or gain, and to observe the rules and regulations of their place of accommodation and not to change accommodations designated by JICA.

IV. PROCEDURES FOR APPLICATION

1. Government desiring to nominate applicants for the course should fill in the Nomination Form (Form A2 A3) for each applicant and forward one (1) original and three (3) copies to JICA local office (or the Embassy of Japan) by **July 25, 2007**
2. JICA local office (or the Embassy of Japan) will inform the applying government whether or not the nominee's application has been accepted no later than **August 24, 2007**
3. **Questionnaire (ANNEX I) and Inception Report (ANNEX II) are indispensable for selection of the applicants. Please submit both documents together with the Nomination Form. Otherwise, the applicants will not be considered for selection.**

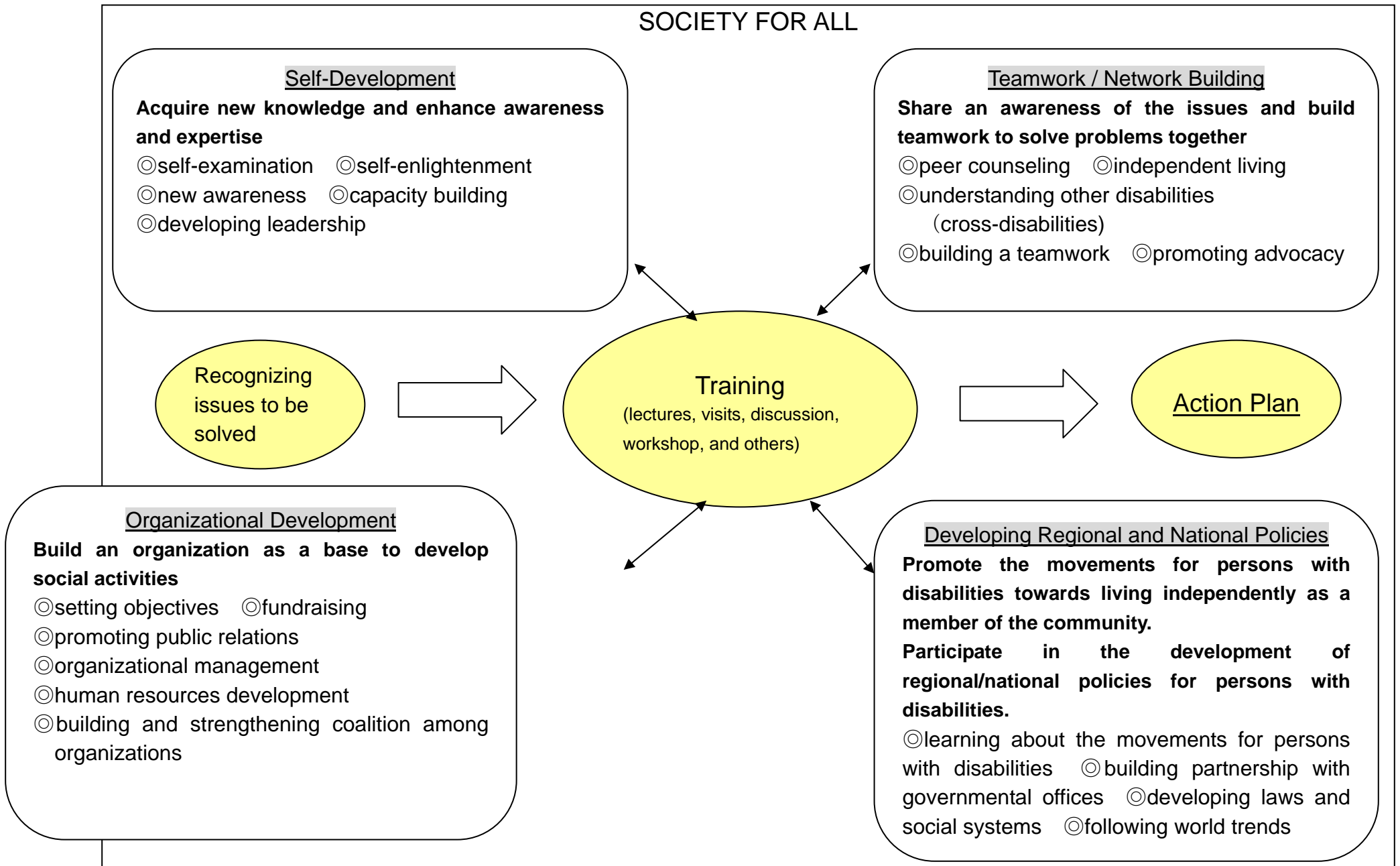
V. OTHER MATTERS

1. Pre-departure orientation is held at JICA local office (or the Embassy of Japan) to provide the selected candidates with the details of travel to Japan, conditions of training, and other matters. Participants will watch a video "TRAINING IN JAPAN" and receive a textbook and a cassette tape "SIMPLE CONVERSATION IN JAPANESE". A brochure "KENSHUIN GUIDEBOOK" will be handed to each selected candidate before (or in the time of) the pre-departure orientation.
2. Textbooks in Braille are available for participants with visual impairments.
3. ASL interpreters are available for participants with hearing impairments.

COURSE IN LEADERSHIP DEVELOPMENT OF PERSONS WITH DISABILITIES

IMAGE CHART

SOCIETY FOR ALL



Leadership Development of Persons with Disabilities (JFY 2007)

Questionnaire

All applicants are required to fill in this form and submit it together with the Nomination Form (Form A2 A3) to the JICA local office or the Embassy of Japan. (Please type or write in clear letters)

1. Name : _____ (Family) / _____ (First) / _____ (Middle)

2. Nationality : _____

3. Home Address : _____

TEL : _____ FAX : _____

E-mail : _____

4. Office Address : _____

TEL : _____ FAX : _____

E-mail : _____

(Year) (Month) (Date)

5. Date of Birth : _____ / _____ / _____ Age : _____ Sex: M / F

6. Impairments:

a) Describe your impairment

b) Cause of your impairment

- () congenital () acquired
() at birth
() by disease
() by accident
()

other (_____)

7. Mark with (○) the corresponding self-help device/support which you use in your country.

a) Visual impairment

- () White cane
- () Assistant dog
- () Enlarged print ---- Font () Size (point)
- () English Braille transcription contract (Grade two)
- () English Braille transcription uncontract (Grade one)
- () Electric Data
- () Tape record
- () Others (_____)

b) Physical impairment

- () Electric wheelchair --- Weight (___kg) Length (___cm) Height (___cm)
- () Manual wheelchair --- Weight (___kg) Length (___cm) Height (___cm)
- () Crutches
- () Others (_____)

*() I will bring my own wheelchair to Japan.

- () Manual
- () Electric: () Dry type / () Wet type

c) Hearing impairment

- () Hearing aid
- () American Sign Language (ASL)
- () Others (_____)

d) Please specify necessary arrangements in the airport/aircraft during the trip to and from Japan, if any.
(examples: personal assistance in the airport/ in embarkation/disembarkation, isle chair, wheelchair and others)

e) Please specify necessary arrangements while in Japan, if any.
(examples: accommodation, transportation, and others)

8. Individual training

A few days' individual training will be arranged during the program in Japan according to each participant's interests (see II. CURRICULUM).

a) Describe the field of your interests and specify the kinds/names of facilities, agencies, organizations or people that you are interested in visiting or meeting during the individual training.

b) Describe what you would like to learn from above mentioned places or people.

Leadership Development of Persons with Disabilities (JFY 2007)

Inception Report

All applicants are required to write Inception Report which covers following topics. The report should be typewritten on A4 size paper, between 5 to 10 pages. It should be submitted together with the Nomination Form (Form A2A3) to the JICA local office or the Embassy of Japan and also sent by e-mail in word document to the training officer at JICA Tokyo International Center jicatic-jice@jica.go.jp. Make sure to bring the report to Japan by data in floppy disks, USB memory sticks, or CD-ROMs.

1. Country Data

1-1. General information

- (1) Total land area
- (2) Capital City
- (3) Total population
- (4) Ethnic groups
- (5) Language
- (6) Religion

1-2. Disability related information

- (1) Definition / classification of disabilities
- (2) Population of persons with disabilities
(Type of disability, age, cause, gender)
- (3) Major laws and regulations concerned with persons with disabilities, if any
(Name/title, registered year, description)
- (4) Financial assistance for persons with disabilities, if any
- (5) Disability-related organizations and their activities

2. Description of your organization

2-1. General information

- (1) Name of your organization
- (2) Type of your organization (governmental, local governmental, non-governmental, private)

- (3) Background, mission, vision, activities, organization chart
- (4) Staff and volunteers (number, paid or non-paid, with or without disabilities, type of disabilities)
- (5) Registered members (individuals/organizations, number, membership fee)
- (6) Financial resources of your organization
- (7) Weakness and strength of your organization
- (8) Attach herewith a brochure or annual report of your organization if any.

2-2. Your activities in your organization

- (1) Your job title
- (2) Describe the details of activities that you are responsible for.
- (3) Explain why and when you started working in this organization.
- (4) Explain problems or difficulties that you face in your organization

3. Describe any other working experience with persons with disabilities that you have other than in above mentioned organization.

4. We would like you to share your personal experiences related to your disabilities and also how you feel about the position of persons with disability in your country.



**Japan International Cooperation Agency (JICA)
Tokyo International Center (JICA TOKYO)**

Address: 2-49-5 Nishihara, Shibuya-ku, Tokyo 151-0066, Japan

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